



How to Report a Safeguarding Concern

Report

If something is worrying you, or you are worried about someone else, tell us. You can:

- Speak to a member of staff, your Progress Leader, or a member of the Safeguarding Team.
- Complete a safeguarding concern form or QR code.
- Use the Safeguarding Red Box.
- Email the safeguarding team.

safeguarding@ripley.lancs.sch.uk

No concern is too small.

Respond

We will listen, take your concern seriously, and take appropriate action.

A member of staff will:

- Talk with you and gather information.
- Explain what will happen next.
- Share concerns with the Safeguarding Team where needed.
- Put support in place to help keep you safe.

Your safety is our priority.

Review

We do not stop after the first conversation.

We will:

- Check in with you regularly.
- Review the support that is in place.
- Make sure actions have been effective.
- Continue to help until concerns have been addressed.

We will work with you to help you feel safe, supported, and heard.