



# RIPLEY ST THOMAS

A CHURCH OF ENGLAND ACADEMY

## POST RESULTS SERVICES [PRS] REQUEST & CANDIDATE CONSENT FORM

|                        |                          |
|------------------------|--------------------------|
| <b>Candidate Name:</b> | <b>Candidate Number:</b> |
| <b>Contact Number:</b> | <b>Email:</b>            |

**Information regarding the services available, fees and deadlines can be found overleaf.**

In order to proceed with any post-results service request, you must complete and sign the form below. This confirms that you have understood what the outcome might be, and that you give your consent to the enquiry being made. The completed **form** and **payment** must be sent to the Exams Office by the appropriate deadline.

### ACCESS TO SCRIPTS FOR CANDIDATES

| Exam Board | Subject | Paper/Unit Code(s) | Original Script (non-priority) | Priority Copy Script | Cost |
|------------|---------|--------------------|--------------------------------|----------------------|------|
|            |         |                    |                                |                      |      |
|            |         |                    |                                |                      |      |
|            |         |                    |                                |                      |      |

### ENQUIRIES ABOUT RESULTS (Review of Marking)

**You must obtain the relevant Subject Teacher / Subject Leader's signature for each subject request for Enquiries About Results as well as the signature of your Pastoral Leader/Curriculum Vice-Principal.**

#### Please Note:

If the school makes an enquiry about the result of one of your examinations after your subject grade has been issued, (i.e. a paper is reviewed), there are three possible outcomes:

- Your original mark is confirmed as correct, and there is no change to your grade.
- Your original mark is raised so that your final grade may be higher than the original grade you received.
- **Your original mark is lowered so that your final grade may be lower than the original grade you received.**

| Exam Board | Subject | Paper/Unit Code(s) | Priority Review/ Non-Priority Review | Copy of reviewed script required | Cost | Subject Teacher/ Leader Signature | Progress Leader/ Vice-Principal Signature |
|------------|---------|--------------------|--------------------------------------|----------------------------------|------|-----------------------------------|-------------------------------------------|
|            |         |                    |                                      |                                  |      |                                   |                                           |
|            |         |                    |                                      |                                  |      |                                   |                                           |
|            |         |                    |                                      |                                  |      |                                   |                                           |
|            |         |                    |                                      |                                  |      |                                   |                                           |

Please complete your payment method below. Payment can be made:

- Via the school's online payment system using your current login (*this is the preferred option*).
- By cash.

#### **Payment method**

#### **Amount**

|                                                                               |                      |  |
|-------------------------------------------------------------------------------|----------------------|--|
| <b>Online payment</b> Please enter date paid ____ / ____ / ____               | <b>Cash enclosed</b> |  |
| REQUESTS RECEIVED WITHOUT PAYMENT OR AFTER THE DEADLINE WILL NOT BE PROCESSED |                      |  |

**I give my consent for the school to make an enquiry about the result of the examination(s) listed above, and agree to pay any fees that may be incurred. In giving consent I understand that the final subject grade awarded to me may be lower than, higher than or the same as the grade that was originally awarded for this subject.**

|                            |             |                                                             |             |
|----------------------------|-------------|-------------------------------------------------------------|-------------|
| <b>Candidate Signature</b> | <b>Date</b> | <b>Parent/Guardian</b><br><b>Name:</b><br><b>Signature:</b> | <b>Date</b> |
|----------------------------|-------------|-------------------------------------------------------------|-------------|

## **ACCESS TO SCRIPTS**

### **Priority Copy Scripts** (A Level only)

Priority copy scripts are more expensive, but are returned quicker. You will receive them within seven calendar days of the request. You will still be able to request a review of marking, should you wish. Please note you only have **one week** (20 August) from the issue of results to apply for priority copy scripts.

## **ENQUIRIES ABOUT RESULTS**

### **Review of marking**

This is a post-results review of the original marking of externally assessed components of a unit or linear specification to ensure that the agreed mark scheme has been applied correctly. This service will also include the following clerical checks:

- that all parts of the script have been marked
- the totalling of marks
- the recording of marks
- the application of any adjustments
- the application of grade thresholds

### **Priority Review of marking**

This service is only available for A level students where a university place depends upon the outcome. The target for completion is within 20 calendar days of the Awarding Body receiving the request.

## **Fees and Deadlines – Per Paper**

| <b>Service</b>                                  | <b>AQA</b>                       | <b>Edexcel</b>                              | <b>OCR</b>                       | <b>WJEC</b>                      | <b>Deadline</b>                      |
|-------------------------------------------------|----------------------------------|---------------------------------------------|----------------------------------|----------------------------------|--------------------------------------|
| Access to Scripts (non-priority)                | £2<br>(or free if sent by email) | £2<br>(or free if sent by email)            | £2<br>(or free if sent by email) | £2<br>(or free if sent by email) | <b>24 September 2026</b>             |
| Access to Scripts – <b>Priority</b> copy script | £2<br>(or free if sent by email) | £2<br>(or free if sent by email)            | £2<br>(or free if sent by email) | £2<br>(or free if sent by email) | <b>A level only – 20 August 2026</b> |
| Review of Marking *                             | £45 (GCSE)<br>£52 (A Level)      | £53 (GCSE/BTEC L2)<br>£60 (A Level/BTEC L3) | £68 (GCSE & A Level)             | £45 (GCSE)<br>£51 (A Level)      | <b>24 September 2026</b>             |
| <b>Priority</b> Review of Marking *             | £62 (A Level only)               | £70 (A Level)                               | £83.50 (A Level only)            | £60 (A Level only)               | <b>20 August 2026</b>                |

**\* The fee for a review of marking will be refunded if an enquiry leads to a change of grade**