# RIPLEY ST THOMAS

A CHURCH OF ENGLAND ACADEMY



# **Behaviour Policy**

Originator: Reviewed: Updated: Next Review Date: Mrs K Benter September 2023 March 2024 September 2024

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An Education for Life

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#### Underpinning rationale

As a Church of England Academy we aim to foster a culture of respect for all, based on the conviction that every human being is created in the image of God and is of unique and eternal value.

With this principle in mind we strongly believe that high standards of behaviour, which allow young people to develop their potential, lie at the heart of a successful school. All members of the school community have the right to feel safe at all times and be able to work and relate confidently with each other. In dealing with issues of behaviour we aim to reflect our Christian ethos which recognises the need for justice, mercy and forgiveness.

Our Sixth Form students are role models to our pupils in years 7 to 11. Our expectation is that Sixth Form students will behave with due regard at all times to their role as senior members of the school; that is, with personal dignity and self-respect and also with respect for staff, their peers and pupils in the school and the wider community. Sixth Form life at Ripley prepares our students for employment, apprenticeships and higher level study.

Fostering positive relationships with all members of our school community is at the heart of this policy.

# Compliance

This behaviour for learning policy has been prepared with regard to the following statutory provisions and guidance:-

Education (Independent School Standards) Regulations 2014

Education and Inspection Act 2006

Equality Act 2010

School Information (England) Regulations 2008

Children and Families Act 2014

School Discipline (Pupil Exclusions and Reviews) (England) Regulations 2012

School Discipline (Pupil Exclusions and Reviews) (England) Amendment and Transactional Provision) Regulations 2023

The Schools Behaviour (Determination and Publicising of Measures in Academies) Regulations 2012

Department for Education's advice "Behaviour in Schools" September 2022

Department for Education's advice "Preventing and Tackling Bullying" July 2017

Department for Education's guidance "Suspension and Permanent Exclusion from maintained schools, academies and pupil referral units in England, including pupil movement' September 2023

Department for Education's guidance "Searching, screening and confiscation at school" July 2022

Department for Education's guidance "Use of reasonable force in schools' July 2013

Department for Education's guidance 'Alternative Provision' January 2013

Department for Education's guidance 'Keeping Children Safe in Education' as amended

Department for Education's guidance 'Mobile phones in schools' February 2024

#### 1 Aim

Our aim is to ensure a caring and disciplined environment where standards of behaviour are impeccable and where all our pupils can thrive.

#### About this policy

Ripley St Thomas believes pupils should be taught to take responsibility for their own actions and have a sense of understanding and respect for others - both in Ripley St Thomas and the world outside - so that they may contribute responsibly and constructively to society.

General day-to-day expectations of students (for example, excellent levels of school and lesson attendance, punctuality, appearance, use of school property/facilities, conduct in lessons, co-curricular activities and enrichment activities) are clearly outlined in the pupil journal and Sixth Form planner and in the Home-School agreement signed by parents and pupils annually and in the Sixth Form Learning Agreement signed by parents and students when they take up their place in the Sixth Form.

The purpose of this policy is to set out;

- The standard of behaviour expected of pupils.
- The consequences which staff can issue if behaviour falls below expected standards.
- How the academy will deal with online and offline poor behaviour outside the academy premises.

This policy should be read alongside the academy's SEN policy.

This policy will be published on the school website and can be made available in hard copy upon request.

#### 2 Principles

- The best kind of discipline is self-discipline; this is fundamental to the personal and academic development of young people.
- Rewards are always preferable to sanctions and are powerful motivators.
- All pupils have the right to learn and the responsibility to let others do the same.
- Sanctions should be proportionate, consistent and used to engender self-discipline.
- A small number of pupils may need intensive, specific support to help them manage their behaviour at times during their school career.

- Pupils thrive when parents and school work together to address issues around behaviour.
- Pupils with Special Educational Needs and Disabilities (SEND) are supported and, when necessary, reasonable adjustments made to the application of this policy.

# 3 Roles and Responsibilities

The Directors have the overall responsibility for the effective operation of this policy and for ensuring compliance with any statutory framework. The Directors have delegated day to day responsibility of the implementation of this policy to the principal. The principal will:

- 1. Maintain a good understanding of behaviour across the academy.
- 2. Direct which members of staff can issue detentions.
- 3. Ensure that new staff are inducted into the academy's behaviour expectations and that training is offered to all staff so they can meet their duties and functions within this behaviour policy.
- 4. Ensure that all new pupils have a clear understanding of behaviour expectations.
- 5. Anticipate that those pupils with SEN may need extra support in place to help them meet behavioural standards

All members of staff have a role to play in developing a calm, positive, structured and safe environment at the academy. All staff shall ensure that they;

- 1. Treat pupils, colleagues and visitors with respect and dignity.
- 2. Seek to maintain and uphold high standards of behaviour in their classrooms, using the Academy Behaviour Policy when necessary.
- 3. Provide opportunities for pupils to be listened to so that any worries or difficulties can be talked through and be dealt with more easily.
- 4. Seek to encourage and reward good behaviour wherever possible.
- 5. Not ignore behaviour which falls short of what is expected at Ripley, whether during lessons or around the school site at any other times.
- 6. Identify if any poor behaviour is due to any unmet need, be it educational or other. and provide support in a timely manner where appropriate.
- 7. Assist the principal with the induction of new staff into the academy's behaviour expectations.
- 8. Teach and model good behaviour and positive relationships.

All pupils at the academy deserve to learn in a safe and calm environment. To uphold this pupils must:

- 1. Treat staff, visitors and other pupils with respect.
- 2. Do as they are asked by staff at all times.
- 3. Not refuse a reasonable request from an adult.
- 4. Arrive on time for lessons.
- 5. Bring the correct equipment to lessons.
- 6. Listen in silence when someone else is talking to the class.
- 7. Do the work set to the best of their ability.

The academy recognises that good behaviour must be supported at home. As such, it is expected that parents:

- 1. Get to know this behaviour policy.
- 2. Support and reinforce the policy at home.

3. Engage with the academy when behaviour expectations are missed.

#### 4 Encouraging Good Behaviour

Good discipline in lessons and around the academy allows all members of the school community to learn and to thrive. Good discipline provides security for teachers and pupils alike. If poor behaviour is ignored, or tolerated, it impacts on teaching and learning and on the life of the school community.

Positive behaviour will be rewarded through our Reward System in school and through regular rewards events.

**House Points** are shared with pupils through our House Points boards in each classroom and parents are informed when House Points are awarded through the Parent Portal on School Synergy.

#### 5 Celebrating Success

Opportunities to celebrate achievements of our pupils is important. Positive postcards are used to highlight excellent work and conduct and our pupils' achievements are regularly celebrated in assemblies and Progress Tutor time.

Over the course of a pupil's 7 year journey through school, awards programmes are run that encourage leadership, service and aspiration:

Y7: Archbishop of York – KS3 Young Leader Award
Y8: Ripley Talents Challenge
Y9: Tri Star Award
Y10 and Y11: Ripley+ Award
Y12 and Y13: ASPIRE Programme

Senior Leaders often invite pupils and students to join them for Morning Tea events to recognise many different noteworthy achievements throughout the school year.

#### 6 Consequence system

Our behaviour management system focuses on choice and consequence. Clearly laid down consequences of behaviour are designed to help pupils and students make wise choices and to support the learning and good behaviour of all. Poor behaviour disrupts the learning of pupils in lessons. This is not acceptable.

This table details our system of consequences and gives examples of some of the unacceptable behaviours which may trigger these consequences:

Consequences	Unacceptable behaviours
<b>Behaviour Reminder</b> (During lessons <b>and</b> during registration periods)	<ul> <li>A behaviour reminder may be given to settle and refocus either an individual or a class, for example, for:</li> <li>Poor levels of work</li> <li>Talking to another student across the classroom</li> <li>Deliberate distraction of others</li> </ul>
<b>B1</b> (First Formal warning)	<ul> <li>A first formal warning (B1) may be issued for unsatisfactory behaviour, for example:</li> <li>Continued talking</li> <li>Failure to settle to work</li> <li>Distracting others</li> <li>Making silly noises</li> </ul>
<b>B2</b> (Second Formal Warning)	A B2 (second formal warning) may be issued for continuing unsatisfactory behaviour as defined above.
<ul><li>B3 (Third formal warning)</li><li>A B3 sanction will trigger a detention at either break or lunchtime.</li><li>Parents will be notified electronically.</li></ul>	<ul> <li>A B3 (Third formal warning) may be issued if poor behaviour continues after the previous B2 warning.</li> <li>Failure to attend at break or lunchtime will become a B3 afterschool detention in the department area.</li> <li>Pupils who fail to attend a department detention will be given an SLT detention which will be run on Friday after school between 15:05 and 16:15 in T1.</li> </ul>
<ul><li>B4 (Pupil sent to foster classroom /Sixth Form Study Support room for the lesson)</li><li>A B4 sanction will trigger a one hour after school detention in the department as soon as possible following the incident.</li><li>Parents will be notified electronically.</li></ul>	A B4 sanction may be issued if behaviour continues to be unacceptable. The pupil will be sent to a foster classroom /Sixth Form Study Support room for the remainder of the lesson. Pupils who fail to attend a department detention will be given an SLT detention which will be run on Friday after school between 15:05 and 16:15 in T1.
<b>B5</b> (Internal Exclusion) A B5 sanction will result in the pupil	A B5 sanction may be issued either for disruptive behaviour in the foster classroom/Sixth Form Study Support Room <b>or</b> for other serious incidents inside or outside the classroom.

<ul> <li>spending the rest of the day and the following day until 4 pm in The Reflection Centre.</li> <li>We use internal exclusion as it is action short of suspension for moderate and/or persistent breaches of this behaviour policy.</li> <li>Pupils will be set their curriculum work to complete throughout their time in The Reflection Centre and will be expected to also complete a set of reflection tasks on day two.</li> <li>Where a serious incident has taken place, pupils may also be required to write a statement during their time in The Reflection Centre.</li> <li>Parents/carers will be contacted by telephone by a Progress Leader, Assistant Progress Leader or member of SLT. Parents/carers will also be notified electronically.</li> </ul>	<ul> <li>(If a B5 sanction is issued for poor behaviour in a lesson, a member of on call staff will be called to remove the pupil.)</li> <li>The following behaviours are likely to lead to a B5 sanction. More serious incidents of this nature are likely to lead to B6 twilight suspension or a B7 suspension. This list is not exhaustive:</li> <li>Disruptive behaviour in a foster classroom</li> <li>Minor incidents of damage to school property</li> <li>Severe breach of the code of conduct – including inappropriate behaviour to and from school</li> <li>Refusing a reasonable request / defiance</li> <li>Severe or persistent misbehaviour when placed on SLT report or Sixth Form contract</li> <li>Refusal to obey instructions including persistent failure to attend after school detentions</li> <li>Physical, online or verbal aggression</li> <li>Serious breaches of health and safety rules</li> <li>Walking away from a member of staff</li> <li>Discriminatory language</li> <li>Found in possession of banned items</li> <li>Failure to adhere to the Acceptable Usage contract, including serious misuse of ICT</li> <li>Pending further investigation into a serious incident</li> <li>To complete the consequence and return to lessons, pupils must complete their allocated time in the Reflection Centre, without breaking the code of conduct.</li> </ul>
<ul> <li>B6 (Internal Suspension)</li> <li>A B6 sanction will result in the pupil attending the Reflection Centre from 8am until 4pm the following day.</li> <li>Parents/carers will be contacted by telephone by a Progress Leader, Assistant Progress Leader or member of SLT.</li> <li>Parents/carers will also be notified electronically.</li> <li>B7 (Suspension)</li> </ul>	<ul> <li>A B6 may be issued:</li> <li>For a serious incident which doesn't warrant a fixed term suspension.</li> <li>For a serious incident committed by a pupil who rarely displays negative behaviour and who shows obvious and clear remorse.</li> <li>An accumulation of B4 and / or B5 sanctions</li> </ul> A meeting with Pastoral staff or SLT may be held to support the pupil. A suspension is a serious sanction and is only issued where the breach of the Academy rules is severe.

<ul> <li>A B7 sanction will trigger a period of the pupil being suspended from school.</li> <li>Parents will be notified by telephone and a letter will be either posted home or sent with the pupil. Parents may be asked to collect the pupil from school where appropriate.</li> <li>Following any suspension there must be a reintegration meeting held with the pupil, parents and a progress</li> </ul>	<ul> <li>The following are examples of when a B7 may be issued:</li> <li>Repeated refusal of a reasonable request</li> <li>Serious breaches of health and safety rules</li> <li>Verbal abuse of staff, other adults or students</li> <li>Possession of drugs and/or alcohol related offences</li> <li>Wilful damage to property / vandalism / graffiti</li> <li>Incidents of homophobic / transphobic / biphobic and racist abuse</li> <li>Child on child abuse</li> <li>Sexual harassment</li> <li>Theft</li> <li>Making a false allegation against a member of staff</li> </ul>	
leader or member of SLT. This will be arranged for the day the pupil returns to school. If parents are unable to attend the pupil will be placed in The Reflection Centre until this meeting takes place.	<ul> <li>Behaviour within or outside school which calls into question the good name of the academy</li> <li>Persistent defiance or disruption</li> <li>Fighting/assault towards another member of the community</li> <li>Disruptive behaviour whilst in the Reflection Centre</li> <li>Smoking or using an e-cigarette/vape on school site or in school uniform off site</li> <li>Possession of smoking or vaping items in school</li> <li>Misuse of the fire bell</li> <li>As stated above, following repeated B4 and B5 sanctions</li> </ul>	
Additional sanctions for other breaches of our expectations		
Academy Detention (DET) (for poor behaviour outside lessons)	Academy detention is given to a pupil whose behaviour is below expectations <b>outside</b> the classroom, for example:	
Academy detention will result in a lunchtime detention, either on the day of the incident or the school day after the incident. Parents will be informed electronically.	<ul> <li>Not arriving for late to school detention at lunchtime</li> <li>Persistent uniform/make-up issues</li> <li>Dangerous or intimidating behaviour</li> <li>Shouting, chanting, pushing in corridors</li> <li>Chewing gum</li> <li>Not respecting the school site, including the deliberate dropping of litter</li> </ul>	
	Damage to school property is likely to incur a cost for the repair or replacement of damaged items.	
	Pupils who fail to attend an Academy lunchtime detention will be given an Academy afterschool detention for the following day. Academy afterschool detentions do not take place on a Friday.	
	Pupils who fail to attend an Academy afterschool detention will be given an SLT detention which will	

Sanctions for failure to bring equipment or to complete homework E 1–4 (failure to bring equipment) H 1-4 (failure to complete homework)	<ul> <li>Failure to bring correct equipment or complete homework is disruptive to pupils' learning. These instances will be dealt with by using the H1-4 and E1-4 <b>Clicks</b> on Synergy, using E1 as formal reminders, E3 lunch detention and E4 after school detention.</li> <li>Pupils who receive repeated E4 / H4 Clicks will be brought to the attention of subject leaders and progress leaders.</li> </ul>
Late to Lessons Pupils who are late to lessons 3 times in a week will be given an Academy late detention on a Friday lunchtime. Parents will be informed electronically.	Punctuality to lessons is important. Persistent late arrival impacts on the learning time within the classroom and can cause disruption to the learning of others and to the delivery of the lesson by the teacher. Allowances for travel time across our large site will be made, however pupils are reminded that they must choose the most time efficient route when travelling from A to B. Pupils who fail to attend an Academy late detention will be given an Academy afterschool detention for the following school day.
Truancy	<ul> <li>Pupils who truant from school will be sanctioned with a loss of social time in the form of lunch time and afterschool detentions, at the discretion of the Progress Leader or SLT.</li> <li>Should there be instances of persistent truanting, sanctions will escalate accordingly.</li> <li>A meeting with Pastoral staff or SLT may be held to support the pupil.</li> </ul>

# 7 Detention

Detention is a well-established sanction for managing poor behaviour. We have set out above the situations in which detention may be issued at Ripley St Thomas.

The school does not need parental or pupil consent to issue a detention which runs after the PM session has concluded, although we will inform parents of after school detentions via School Synergy. Inconvenience for a pupil being picked up or taken home at the conclusion of the detention is not a reason for the detention to be cancelled. Ripley St Thomas will use its discretion in changing detentions due to circumstance around the safeguarding or safety of pupils.

A failure to attend detention will result in an escalation of sanction and will be classed as a breach of this behaviour policy.

# 8 Behaviour Beyond Academy Gates

Behaviour beyond the school gate may fall within our Behaviour Policy. Appropriate behaviour is expected of all our students beyond the school gate and applies to all of our students when:

- Taking part in any school-organised or school related activity
- Travelling to and from the school or wearing our school uniform
- In some other way identifiable as a pupil at our school
- Interaction with other pupils online

The Principal is entitled to take into account behaviour outside the school gates when applying this policy to such an extent as is reasonable.

All pupils have a responsibility to conduct themselves in accordance with our behavioural expectations at all times and so as not to bring our community into disrepute. This includes non-criminal poor behaviour and bullying which occurs off the academy premises or online and which is witnessed by a staff member or reported to the academy.

The same standard of good behaviour is expected online as applies offline. Parents are encouraged to monitor the interactions made by their child via online devices. Ageappropriate Apps are recommended. Child on child abuse increasingly occurs online and away from the school site. It is recommended that devices are not accessible to the child in their bedrooms overnight.

The academy prides itself as an intrinsic part of the community. It will fully support police investigations or community incidents and will sanction or reward pupils accordingly.

# 9 Direction off-site to improve behaviour

The Principal has the power to direct a pupil off-site to an alternative educational placement to improve behaviour. Parental consent is not required and attendance at the directed placement is compulsory. A placement will be commissioned based on the circumstances that have arisen leading to the sanction.

If there is a one off isolated incident or repeated behaviours such as internal truancy or repeated failure to attend detentions or poor behaviour during detention, then a short term intervention may be initiated where a pupil will attend one of our Trust schools for 1-2 days in their internal exclusion room. The host school's policies will be followed and there will be regular communication between schools, monitoring attendance, behaviour and engagement with the curriculum.

# **10** Suspension from school

The Principal has the power to suspend a pupil for a fixed period. This power cannot be delegated but may be exercised on the advice from senior leaders where there has been moderate and persistent or serious breaches of this behaviour policy. The Principal has the power to suspend a pupil on disciplinary grounds for up to 45 days in one school year.

For the majority of pupils a suspension will not be necessary. The academy aims to exhaust other sanctions before turning to a suspension. When establishing the facts in relation to a suspension the Principal will apply the civil standard of proof, i.e. 'on the balance of probabilities'. This means that the Principal will accept that it is more likely that an incident happened than it did not happen. The Principal will take into account her statutory duties in relation to SEN duties when considering whether to exclude a pupil.

It is not unlawful to suspend a child with special educational needs or a disability. However, the Principal will consult with the SENDCo before taking any decision to consider whether the breach of the behaviour policy that would ordinarily warrant suspension is a manifestation of the pupil's SEND. In the event that it is, the Principal may still believe suspension is warranted as it is a proportionate means of achieving a legitimate aim.

If a fixed term suspension exceeds five days, we will provide sixth day provision within the internal exclusion room at one of our Trust schools. The host school's policies will be followed and there will be regular communication between schools, monitoring attendance, behaviour and engagement with the curriculum. The academy will take reasonable steps to set work for the pupil during the first five school days when they are suspended.

We may initiate a 'step out' provision which will be for 5-10 days to enable a pupil at risk of further suspensions or potential permanent suspension to have appropriate reflection time and where appropriate, receive interventions. This will be accommodated in one of our Trust school's internal exclusion room. The host school's policies will be followed and there will be regular communication between schools, monitoring attendance, behaviour and engagement with the curriculum.

A suspension cannot be converted to a permanent exclusion. However, in the event that evidence has come to light which, at the end of the suspension, warrants a more serious sanction to be imposed the principal may issue a permanent exclusion.

# **11** Permanent Exclusion

Permanent exclusion is an extremely severe sanction and is issued as a last resort. A permanent exclusion may also be used in response to persistent breaches which other sanctions, intervention and strategies have not been able to effectively manage, or a serious breach of this behaviour policy. A permanent exclusion will be issued when allowing the pupil to remain at the academy would seriously harm the education or welfare of the pupil or others at the academy.

A permanent exclusion may be issued for:

- a) Persistent disruption and defiance.
- b) Persistent child on child abuse, including homophobic, biphobic, transphobic or racist abuse.
- c) Possession of and /or use of an illegal drug or associated paraphernalia on the school premises.
- d) An offence which is not listed but is, in the opinion of the Principal, so serious that it will have a detrimental effect on the discipline and well-being of the academy community.
- e) A one-off offence which might include:
  - Serious actual or threatened physical assault against another student or a member of staff
  - Sexual violence and/or harassment
  - Carrying an offensive weapon: offensive weapons include any knife, irrespective

of length. In addition to knives, axes, BB guns, air guns, GATT guns, catapults, slings, etc., will also be deemed to be offensive weapons. Other types of offensive weapons will include lengths of pipe, bats, other blunt instruments, or items judged by the Principal to be carried with the intention to inflict injury on another individual

- Making a malicious serious false allegation against a member of staff
- Potentially placing students, staff and members of the public in significant danger or at risk of significant harm
- Arson
- Criminal offences committed on the Academy site, whilst representing the Academy or whilst on the way to or from the Academy

The above list is not exhaustive and the Principal may use her discretion when determining what may constitute a serious or persistent breach.

#### **12 Information to pupils**

All pupils will be made aware of the rules and expectations regularly throughout the school year through assemblies, form time, reminders from key staff, displays, email and Firefly reminders and the daily pupil bulletin.

We will endeavour to work with pupils, parents and third parties to develop intervention and strategies to support pupils to effectively manage their behaviour.

#### **13 Sixth Form Support**

# Individual Support (ISAP)

There are two types of ISAP:

- A Tutor ISAP may be used for a student who is struggling to make sufficient academic progress and will involve a minimum of half a term of tutor monitoring and compulsory study support.
- A Head of Year ISAP may be used for persistent behaviour and/ or attendance concerns.

Some students require additional short term support to achieve their potential. Support is tailored to the needs of the individual student. Progress is measured against the criteria agreed and a review is held with the student at the end of a fixed time period. Students are expected to respond positively to this programme. Parents are informed by letter at the beginning and contacted at the end of the defined period.

#### **Contract System**

A student who persistently fails to meet expectations will be placed on a contract. Students can move to any level of contract dependent on the issue.

#### **Contract Level 1**

Contract Level 1 will offer short term targets with date of review. Parents will be invited to attend a meeting with the Head of Year and Deputy Head of Sixth Form who will both sign this contract.

# **Contract Level 2**

A student who does not meet the targets from Contract Level 1 will meet with the Deputy Head of Sixth Form and be placed on a Contract at Level 2. This will set further short term targets with date for review. The Deputy Head of Sixth Form will meet with parents and will liaise with the Head of Sixth Form. The Deputy Head and Head of Sixth Form to sign this contract.

# **Contract Level 3**

A student who does not meet the targets at Level 2 will be placed on a Contract at Level 3. At this point, a student is in a very serious position. The student will be made aware that his/her position at Ripley St Thomas Sixth Form is in jeopardy. The contract will state that it may be in the interests of the student that he/she leaves the Sixth Form should he/she not meet the short term targets by the date shown on the contract. Deputy Head and Head of Sixth Form to sign this contract.

In the event that students decide to seek alternative training routes, they will be supported.

# 14 Report Cards (Y7 to Y11)

Report cards are used to monitor the behaviour and attitudes of pupils. The following report cards may be used where appropriate:

- Progress Tutor Report
- Progress Leader Report
- Subject Report
- SLT Report

The objective of the report card is to support our young people in making positive choices about their behaviour and attitudes and provide intervention where necessary. Pupils will be expected to meet with an allocated member of staff each day. We ask for parents/carers to look at the report each day and to sign that they have seen it and discussed the progress with the child. Regular reviews will take place whilst a pupil is on report.

# **15 Uniform and Appearance**

High standards of uniform and appearance play an important role in establishing the ethos of our school. Pupils in years 7 to 11 follow the Uniform and Appearance policy.

Our Uniform and Appearance Policy outlines how pupils who do not adhere to our expectations on haircuts, fake tan, false eyelashes, gel nails and nail extensions will be sanctioned initially through loss of social time in Academy detentions.

Students in the Sixth Form follow our Dress Code. Financial support can be requested if needed. Both of these policies can be found on our website. Failure to adhere to expectations around uniform, dress code and appearance will receive sanctions as outlined in the policies.

# 16 ID badges

All pupils **must** wear their ID badge and lanyards when on the school site. Lanyards should be worn so that they are visible, helping to identify the year group that the pupil is in. ID badges should face outwards so that the photo ID and name is visible.

If lanyards or ID badges are lost then a charge will be incurred for a replacement.

Sixth Form students who arrive at school without their lanyard must report to the Sixth Form reception, where a temporary ID badge will be issued for the day.

# 17 Mobile Phone Use

The Mobile Devices Policy can be found on our website. The academy will follow procedures, as set out in the policy, for inappropriate use of mobile devices. Defiance or refusal to follow a reasonable request will be dealt with in line with this Behaviour Policy.

#### **18 SEND Pupils**

The academy believes that all students should have the support to achieve high standards of behaviour inside and out of the classroom. However, the academy also recognises that some members of the community with SEN or disabilities may have barriers in place to achieve these standards.

The academy aims to support the behaviour of pupils with SEND by;

- making reasonable adjustments where possible to accommodate their needs;
- co-operating with the Local Authority and other authorities where the pupil has an Education, Health and Care plan (EHCP);
- remitting short planned breaks for pupils whose SEN means they find it difficult to sit still for a long period of time; and,
- training staff in potential triggers for medical conditions so they can recognise triggers which might cause bad behaviour.

However, where it is apparent a student with SEND is struggling at the academy, even when accommodations are in place, the academy may work with external parties to determine the best way to support the pupil going forward, including any further strategies or interventions and whether alternative provision placements would assist in the effective management of behaviour.

# **19 Child on Child Abuse**

The academy takes any report of offline or online abuse or sexual violence seriously and will not tolerate such behaviour. As part of ensuring high behaviour standards the academy will ensure that pupils and staff do not normalise sexually abusive language or behaviour by treating it as an expected part of growing up. All members of the academy community must advocate for high standards of conduct and model dignified and respectful relationships.

If a pupil makes an allegation of sexual violence or harassment against a peer a referral in the first instance must be made to the designated safeguarding lead (DSL) and dealt in line with the Safeguarding Policy and the Child Protection Policy. Any allegation which does not amount to sexual violence or harassment will be dealt with in line with this policy.

If a pupil makes a deliberately invented or false allegation they may receive a consequence in line with this behaviour policy. Support from the DSL will be engaged to determine whether a consequence will be appropriate.

#### 20 Use of reasonable force, searching and screening

The academy recognises that at times there are circumstances when it is appropriate for staff to use reasonable force to safeguarding pupils. There are also times when a member of staff may have to search or screen pupils to search for illegal items or those prohibited as set out in the appendix of this policy.

Members of staff have the power to use reasonable force to prevent pupils committing an offence, injuring themselves or others, damaging property and to maintain good order and discipline at the academy or among pupils.

Staff shall exercise these powers in line with the academy's Care and Control Policy which is available on our website.

# **Appendix: Banned Items**

- Laser pens / laser keyrings
- Make up (please see Uniform and Appearance policy)
- Cigarettes, tobacco, cigarette papers, cigarette lighters, matches, e-cigarettes, vaping devices etc. (Ripley is a smoke free site.)
- Alcohol, illegal drugs and substances that could present a risk e.g. legal highs (see Drugs & Alcohol management policy)
- Items that could be used as a weapon e.g. BB guns, penknives, modelling knives, fireworks, catapults, improvised bladed items
- Stolen items
- Pornographic images (paper copies or electronically held on phones or other devices)
- Any article that the member of staff reasonably suspects has been, or is likely to be, used to commit an offence, or to cause personal injury to, or damage to property.
- Chewing gum
- Energy drinks