

# Consent form for filming / photography of a child under 13 years of age

Dear Parents

Your child's privacy is important to us. As a result of a change in UK law, in certain circumstances, we need to ask your consent before we process your child's personal data in a particular way. This includes where we record any images of your child in circumstances which fall outside of our core function of providing education.

For example, teachers take photographs of pupils for a variety of reasons. This may be for class room displays, photographic class lists, assessment or to share with the whole school. We would also like to use these photographs for marketing and to help publicise the excellent work The Bay Learning Trust (the Trust) and Ripley St Thomas Church of England Academy (the Academy) is doing – in the press, in our prospectus, in social media and on Ripley and Trust websites. To do this we need your permission to use your child's images.

When we record photographic or video images of your child, please note that:

- Their images will be collected and processed in the performance of the duties of the Academy/Trust;
- their images will be held in accordance with the General Data Protection Regulation / Data Protection Act 2018;
- the images captured in the video recordings and/or photographs will be the copyright of the Academy/Trust and any other intellectual property which arises in the recordings will also belong to the Academy/Trust;
- you (or your child when they are over 13 years old) can ask the Academy/Trust to stop using their images at any time, in which case they will not be used in future publications.

**In view of this, please read and tick the appropriate response for each of the statements below:**

	YES	NO
I agree for my child's image to be used by the Academy/Trust on their websites for information and promotional purposes		
I agree for my image child's to be used in Academy/Trust publications produced for promotional purposes.		
I agree for my child's image to appear on social media.		
I agree for my child's name to appear with my image in the media, including the local and national press.		

Student name ..... Form .....

Parental signature ..... Date .....

You can withdraw or change your consent at any time by contacting the Data Protection Officer, The Bay Learning Trust, Ashton Road, Lancaster LA1 4RS. .

You can ask to see the information we hold about you at any time by contacting us at the above address.

You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your child's image for the purposes listed above. However, we may be able to continue to use your child's image in certain situations, such as where required to do so by law, in the performance of our public task or to protect members of the public from serious harm. You can find out more about how we use your data from our "Privacy Notice" which is available from our website.