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Information  
Report

October

2023

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## **Ripley St Thomas Church of England Academy Special Educational Needs and Disabilities Information Report (October 2022 – 2023)**

The following document is designed to provide information for parents and carers at Ripley St Thomas.

For further details about Lancashire's local offer visit:

<https://www.lancashire.gov.uk/children-education-families/special-educational-needs-and-disabilities/>

### **Introduction**

Ripley St Thomas C of E Academy seeks at all times to maximise the potential of all students, whatever their needs and abilities, by ensuring that they all benefit from effective learning opportunities within the school and wider community.

We are a fully inclusive school which endeavours to enable all students to achieve their potential; personally, socially, emotionally and academically, in all areas of the curriculum. This document is intended to provide information regarding the ways that pupils are supported at Ripley St Thomas, including those with Special Educational Needs and Disabilities (SEND). Not every skill, resource and technique that we employ is listed, as these are continually developed and modified to meet the changing requirements of individual students.

### **What kinds of Special Educational Needs do you provide for at Ripley St Thomas?**

At Ripley we cater for a wide range of needs. Here are some of the needs we currently cater for:

- Specific Learning Difficulties (SpLD) such as Dyslexia
- Autistic Spectrum Conditions (ASC)
- Hearing Impairment (HI)
- Visual Impairment (VI)
- Speech, Language and Communication Difficulties (SLCN)
- Attention Deficit Hyperactivity Disorder (ADHD) / Attention Deficit Disorder (ADD)
- Social, Emotional or Mental Health (SEMH) or well-being difficulties
- Physical (PD) and / or Medical difficulties.

### **How do you identify students with SEND and assess their needs?**

Pupils with SEND are identified in a number of different ways:

- Information provided from Primary School
- The use of screening tests and diagnostic assessments in school
- Concerns raised by parents
- Self-referral from a pupil who has concerns about their own learning
- Referral from a teacher who has concerns about a pupil.

Prior to the start of Year 7, information is gathered from primary schools, parents, and other professionals at the point of entry. At the start of Year 7, all pupils are assessed using the Cognitive Ability Tests (CAT) and Progress in English, Maths and New Group Reading Test

(NGRT). Following these tests and with parental consent, some pupils may have further detailed assessments to identify their strengths and weaknesses and further support may be put into place. The Progress in English, Maths and NGRT tests are repeated at the end of year 7, 8 and 9, providing further opportunities to identify pupils who are experiencing barriers to their learning.

Throughout Year 7 to 11, for pupils who have not already been identified through the entrance screening procedure, teachers may raise concerns with either the SENDCo, Progress Leader, or Assistant Progress Leader. Staff from the Learning Support department will then follow up the concern and arrange whatever action/referral is considered the most appropriate.

Parents can also raise concerns throughout the year via 'Parent Line'. These will be raised with the SENDCo (SEND Coordinator), Progress Leader, and Assistant Progress Leader, and the concern will be followed up with whatever action/referral is considered the most appropriate. If parents take their child for a private assessment, the report can be sent into school to help update their child's pupil profile, which can help in deciding on the next steps.

We have two formal categories of SEND: at Ripley St Thomas, SEND support, and Educational Health Care Plans (EHCP):

**SEND Support** – pupils can be supported long term by a Teaching Assistant (TA), Educational Psychologist (EP), Special Advisory Teacher or another professional. These students will have a Learning Plan and Pupil Passport as their needs are defined as being additional to, or different from, those in place for others of the same age at Ripley St Thomas.

**Educational Health Care Plan (EHCP)** – applies to pupils who have a long-term additional need and receive specialised advice and support, which is reviewed annually. These students have a Learning Plan and Pupil Passport.

### **Who is in the Learning Support department?**

In the Learning Support department there are three Level 2 TAs, five Level 3 TAs, one HLTA, two Assistant SENDCos and one SENDCo (Mrs Laura Cooper). TAs have academic specialisms and are timetabled for pupils with EHCPs and those with 'high need'. In addition to providing in-class support, TAs also mentor students and provide small group intervention sessions. The Learning Support department also welcomes specialist colleagues into school to provide additional guidance and support for pupils e.g., ReachoutASC, which supports pupils with ASC and ADHD.

### **Role of the SENDCo**

The SENDCo is responsible for assessing, planning, and monitoring the progress of children with special educational needs and disabilities (SEND). The SENDCo consults and liaises with staff, parents and carers, external agencies, and voluntary bodies with appropriate professionals. The SENDCo ensures that support is co-ordinated and targeted appropriately, and that all those involved are informed and updated about pupils on the SEND register and understand how best to help.

## **What arrangements do you have for parental involvement with regards to students with SEND?**

Usually, for pupils who have an Education, Health and Care Plan (EHCP) at Primary School, the SENDCo is invited to the Year 6 transition review to begin to discuss arrangements with parents, the school and other professionals about the most appropriate transition. For other students, there is an opportunity to hold a meeting with the SENDCo and the pupil's Progress Leader to discuss any concerns and pass on information.

Pupils with an EHCP will be invited to meet the SENDCo at least once a year to formally review progress and plan support. In practice, contact between parents and school will usually be more frequent.

Also, during the first half term in Year 7 there is a whole school opportunity to meet form tutors, the Progress Leader, Assistant Progress Leader and SENDCo as part of the Year 7 Welcome Parents' Evening.

Meetings and contact with parents take place within the normal cycle of discussions with parents and all pupils, for example during Parents' Evenings. However, it is recognised that for parents of pupils with SEND these meetings may take more time, and parents are actively encouraged to contact the Learning Support Department via Parent Line whenever they have concerns or queries regarding their child's needs. In addition, there are SEND Review days throughout the academic year when parents are invited into school to discuss their child's progress and next steps with a focus on their needs.

## **How do you consult with students about their SEND?**

Along with whole school opportunities to join in 'pupil voice' surveys, school council, Parents' Evenings etc., students with SEND are involved in the review process and this varies dependent upon each case. For some pupils this will be feedback on strengths and difficulties and the influencing strategies given to teachers. For others it may be through written advice following their formal annual EHCP review.

## **How is progress monitored and supported?**

As part of the school's Assessment and Reporting cycle, contact is made with parents at least three times a year through published reports, and there is at least one Parents' Evening for each year group. The SENDCo analyses this information to track the progress of SEND pupils. In addition, the SENDCo analyses the results of the internal diagnostic testing, as mentioned above. For SEND pupils receiving specific interventions, targets are set and reviewed every 6-8 weeks. Students with an EHCP also have an Annual Review after their initial Pupil Passport has been created. All students with SEND, and their parents, contribute to the writing of the Pupil Passport.

## **What arrangements are put into place to support students who are moving from Ripley St Thomas to different phases of education and in preparing for adulthood?**

For students with an EHCP, the school works closely with local colleges, and these colleges are invited to the Year 11 (or Year 10 if appropriate) transition review so that the school is able to pass on necessary information so that the pupil experiences a smooth transition.

The local Sixth Forms or Colleges also contact the school's SENDCo, so that information about exam access arrangements and any provision that pupil may have had at school can be duplicated.

## **What are the destinations of some of the pupils with SEND?**

- Ripley St Thomas Sixth Form
- Lancaster and Morecambe College
- Kendal College
- Myerscough College
- Lancaster Royal Grammar School Sixth form
- Other local Sixth Forms

## **What is your approach to teaching students with SEND?**

At Ripley St Thomas it is every teacher's responsibility to adapt their teaching to respond to the strengths and needs of all pupils. Teachers can differentiate through four ways: content, process, product and learning environment. Teachers are informed about pupils' needs through Synergy, an online reporting system, which is updated throughout the year, recording reports and emails, which are circulated when required.

## **How is the curriculum and learning environment adapted for students?**

Adaptations are made to the curriculum and the learning environment on an individual basis and could include:

- Ensuring the curriculum is accessible for all pupils, for example, setting, teaching style, utilising TAs within lessons and in form-time and time-bound interventions, smaller group teaching etc.
- Use of learning aides, such as laptops, coloured overlays or paper, visual timetables
- Quality First teaching within the classroom, for example processing time, visual as well as verbal clues, prompts and scaffolding, modelling, sentence starters, reading instructions aloud etc.
- Ensuring there are 'All Access' facilities within school including toilets and PE changing areas
- The Learning Support room and 'The Bridge' are specialist rooms where extra support is provided.

## **What staff training for SEND do you have at Ripley St Thomas?**

Staff have been issued with a Learning Support booklet, outlining the key areas of need for all pupils at Ripley St Thomas with general classroom strategy ideas. External specialist teachers are invited into school to lead specific sessions, for example in ASC and ADHD and other specific training sessions are led by the SENDCo throughout the year. The Teaching and Learning Bulletin, distributed every half-term, contains SEND teaching examples of good practice and relevant articles to improve teacher awareness and attainment in lessons for our SEND pupils.

## **Professional Support**

In addition to the school's internal expertise, the following external specialist support is also provided:

- Educational Psychologist assessments
- English as an Additional Language (EAL) 1:1 support
- Specialist teacher support for VI, HI, PD and ASC
- ASC Training for Learning Support assistants
- Whole staff Continuing Professional Development (CPD) relating to SEND
- Mental Health First Aid training for Learning Support staff
- Occupational Therapist

## **How do you evaluate the effectiveness of SEND Provision?**

We evaluate the effectiveness of provision for pupils with SEND by:

- Reviewing pupil progress
- Reviewing the impact of interventions
- Using student questionnaires
- Monitoring by SENDCo, including learning walks and reviewing their subject books
- Annual reviews for pupils with an EHCP.
- Linking with the Governing Body. Regular reports go to the Student Affairs and Curriculum Committees
- Feedback from parents on our provision.

## **What co-curricular opportunities are there at Ripley for SEND pupils?**

We have numerous clubs and societies at Ripley St Thomas which are inclusive for all pupils, including those with SEND. These are either run in the morning before form time, at lunch time, or after school. Currently we run the following:

- Art club
- Badminton
- Basketball
- Brass band
- Cadets
- Cadet band practice
- Cadet parade
- Chess club
- Chapel Choir
- Choir

- Christian Union
- Coding club (GCSE)
- Content Creators club
- Dance club
- Dodgeball
- Drama club
- Drama exam rehearsals
- D&T drop in (GCSE)
- Eco club
- Fantasy Football Fridays
- Farm club
- Flute and Clarinet group
- Football
- Food clinic (GCSE)
- French revision (GCSE)
- Game design
- Guitar group
- Gym
- Handball
- Hockey
- Home Learning club
- Jazz Band
- Maths Clinic
- MFL Film club
- MFL Virtual Vocab club
- Music breakfast club
- Netball
- Orchestra
- Running club
- Rugby
- Samba band
- Saxophone club
- School band
- Science club
- String group
- Swimming
- Table Tennis
- Tabletop club
- Trampolining club

Wednesday Sixth form enrichment clubs are listed on the school's website.

### **How do you support SEND pupils' social, emotional wellbeing within Ripley St Thomas?**

The Learning Support department works closely with our Pastoral Leaders in the school to monitor and support the wellbeing of our pupils. Also, counsellors work with our pupils. The

school Chaplain provides additional support to pupils individually and we run student wellbeing groups. Some of our staff are trained wellbeing advocates and our staff wellbeing newsletter includes examples of strategies to help our pupils cope socially and emotionally with their problems. We have a strict 'no tolerance' policy regarding bullying at Ripley St Thomas and our pastoral team and behaviour managers swiftly deal with pupils' concerns.

### **What other agencies do you use to ensure that students' needs are met?**

Where we have permission from families to do so, we work with many other agencies to ensure that the needs of the pupil and their family are met. This includes following the Local Authority (LA) Early Help Assessment and SEND Early Help Assessment procedures. Also, the school has a 'Team Around the Child/Family' (TAF) approach, which involves Progress Leaders as well as the SENDCo.

External Specialist Teachers and agencies that visit school to work with pupils include ReachoutASC, HI Specialists, Speech and Language Therapy (SALT), physiotherapists, Occupational Therapists, Educational Psychologists and other voluntary services.

### **What should I do if I have a complaint about SEND provision?**

The first thing to do would be to get in touch with the SENDCo to see whether the issue can be resolved. This can be done via Parentline.

If deemed necessary, the school complaints procedure should be followed. This can be found on the school website within the Policies section.

For further details about the school's Accessibility Plan:

<https://ripleystthomas.com/app/uploads/2021/05/Accessibility-Plan-May-2021.pdf>

For further details about the school's Admission arrangements:

<https://ripleystthomas.com/admissions/>