

18 September 2020

Dear Parents and Carers

I am writing to provide some information which would normally have been given out in a Parents' Information Evening scheduled in September. Unfortunately, current restrictions have meant that such face to face meetings are not possible at this time.

However, please be assured that supporting our students continues to be our main priority and I am delighted to see how well the students have settled into sixth form life, especially given the difficult circumstances. Students look smart, appear focussed and motivated to learn and are a credit to you.

Transition

The three week period of transition is almost at an end and teachers will be assessing the students' suitability to their chosen courses. Each subject has set 3 pieces of transition work which will inform the assessment grades given.

If a student wishes to change subjects they must have the required subject entry requirements and subjects must fit within the timetable blocks. Changes are also dependent upon class sizes as some subjects are full. Students should see me to discuss any changes and a letter for parents to sign will be required before these changes are agreed.

Routines

In response to the current COVID situation in Lancashire, from Monday 21 September, students will be required to come in to school for their first timetabled session including subject lessons, tutorials, designated study periods and enrichment activities. Students will be registered during that first session and therefore not be required to register in school at 8.45am. Students travelling to school on the school bus should arrive as normal and go into their year group bubble.

Students must attend all timetabled subject lessons, tutorials, designated study time and enrichment activities. Students are allowed to go home after their final timetabled session/ Designated Study Period of the day and they may leave the site when not in a timetabled session.

Support

Students have 3 timetabled tutorials per fortnight. These sessions provide individually tailored support, enabling students to meet sixth form expectations and become independent learners. Information regarding career guidance and next steps will be given throughout the year. Should a student need more targeted support in a particular area, an Individual Support Action Plan (ISAP) may be implemented. Students not meeting sixth form expectations may be placed on a contract.

Believe.....

Information for Parents

A leaflet with key information is attached for future reference and further information is also available on the school website. Parents can access student timetables, progress reports, attendance and behaviour records, as well as any new correspondence using the parent portal. Should you wish to contact school, you can email your child's tutor from the website using our Parentline system.

Monitoring, Reporting and Key Dates

- Transition assessments September 2020
- Progress reports 9 December 2020, 3 February 2021 and 9 June 2021
- Assessment Week 11 - 1 January 2021
- Year 12 Parents' Evening 11 February 2021
- Year 12 Internal Examinations 4 May 2021
- Year 12 resit examinations week beginning 28 June 2021
- End of term 20 July 2021

As always, we will continue to update you with any new information regarding COVID restrictions impacting upon school procedures. We look forward to working with you to support your child over the next two years.

Yours faithfully

Mrs Blundell-Roberts
Head of Year 12