



NB: If you have any good books you would like to sell - The Reading Room will buy them for £1.00

Open: Monday to Friday

Welcome

To The Reading Room

The Reading Room provides a flexible place for your learning **to Read, Research and Revise.**

By providing a supportive environment and giving access to a broad range of books, ICT and digital resources, The Reading Room can help motivate learning by providing you with the means to research subjects and enjoy reading. You will be pleased to know that many of The Reading Room resources can be accessed from home.

If you have any requests, suggestions or if there is anything you require help with, please speak to Mrs Bracey the Assistant Librarian, who is based in The Reading Room or email me:

librarian@ripley.lancs.sch.uk

I hope you enjoy your visits to The Reading Room and that you make use of its resources. We look forward to seeing you.

Mrs Buckland, Librarian
Mrs Bracey, Assistant Librarian

When you join Ripley St Thomas

You automatically become a member of the Reading Room which entitles you to:

- Borrow two items at any one time.
- Use The Reading Room and its computers before school, at break, during lunch and after school.
- Access the printing and photocopying facilities
- Use The Reading Room for study and reading for pleasure.

Printing and photocopying costs

Printing: 5p B&W 10p Colour
Photocopying: 5p B&W 10p Colour

About Oliver



Finger print scanner

Oliver is the name of the Reading Room's web based database, or catalogue.

As well as providing information about the range and availability of the books and resources in the Reading Room, Oliver also provides access to thousands of curriculum-related Weblinks intended to support your study.

Oliver uses a biometric fingerprint identification system, to ensure accuracy and consistency for the issuing and discharging of books.

You can access your own Oliver account from home to view your borrowing record and loan history or to reserve items and renew any outstanding loans.

Ten things you need to know

- 1** The Reading Room is open from 8.00am to 3.15pm before school, at break, during lunch and after school.
- 2** The Reading Room is a quiet study area for you to **Read, Research and Revise.**
- 3** You are welcome to drink water but no other drink or food is allowed.
- 4** You can find out what books are available in the Reading Room by searching Oliver, the library database, which can be accessed from any PC in school or from home via the school website.
Parents & Students> Libraries> Log-in to Oliver
- 5** Your Oliver username and password is the same as your Ripley Network log-in.
- 6** You can borrow two items at a time for a loan period of 2 weeks. If you would like to borrow a book for a longer period you can renew it at the Reading Room desk or online, from home, using your Oliver account.
- 7** If there is a book you would like to read that the Reading Room does not have in stock you can order the book through the Purple Sticker Club at the Reading Room desk.
- 8** There are no fines for overdue items. You will receive a reminder during Form and if the book is lost or damaged you will be expected to pay the replacement cost.
- 9** The Reading Room's PC's are for school work only.
- 10** Mrs Bracey is always available to help.

Let's celebrate reading...

The Reading Room is the place to visit if you like to read books, magazines or newspapers.

If there is a book you would like that is not in stock, or if there is a book you would like to recommend to others, then why not join the Purple Sticker Club?

Purple Sticker Club

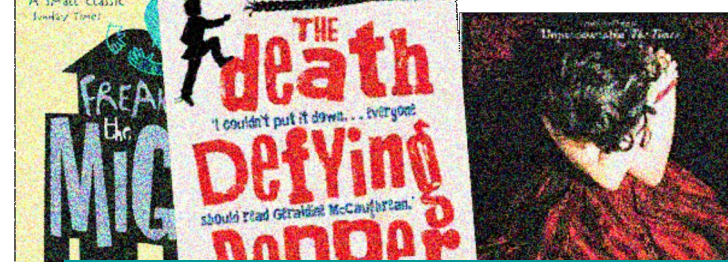
Q: How do I join? What do I do?

A: Complete a Purple Sticker request slip, these are located on the desk in the Reading Room, and hand it to Mrs Bracey When the book arrives:

A purple sticker displaying your name is added to the front cover of the book and you are given the opportunity to be the first to borrow it.



I have joined the Purple Sticker Club

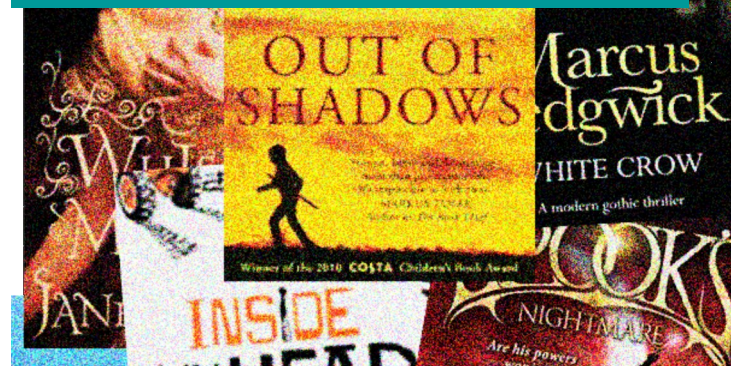


"At the moment that we persuade a child, any child, to cross that threshold, that magic threshold into a library, we change their lives for ever, for the better."

Barack Obama



Stuck for ideas for what to read? Check out the weekly 'Ripley Reads' during Form. Alternatively, why not visit the following websites; 'Reading Rockets', 'Love Reading 4 Kids' or 'Who Next?' accessed from the Library Homepage.



RIPLEY ST THOMAS
CHURCH OF ENGLAND ACADEMY



Spire User Guide

Read
Research
Revise

the reading room...

