

# RIPLEY ST THOMAS

A CHURCH OF ENGLAND ACADEMY



## Careers Fair Access Policy

Originator Mr P Wilson  
Issued June 2020  
Review Date June 2021

Ripley St Thomas  
Ashton Road  
Lancaster  
LA1 4RS

**t** 01524 64496 **f** 01524 847069

**e** [admin@ripley.lancs.sch.uk](mailto:admin@ripley.lancs.sch.uk)

**website** [www.ripleystthomas.com](http://www.ripleystthomas.com)

## **Ripley St Thomas Church of England Academy Fair Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 8-11 are entitled to:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact the Ripley St Thomas CEIAG team on [RSTcareers@ripley.lancs.sch.uk](mailto:RSTcareers@ripley.lancs.sch.uk) or on 01524 64496.

The SLT lead for CEIAG development is Mr P. Wilson (Assistant Principal).  
Our Careers Advisor is Ms A. Kirkbride.

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. These are reviewed annually but typically include:

<b>Year 7</b>	Santander money wise session. Old Holly Farm Agriculture and Farming.
<b>Year 8</b>	Options information evening. Meet the military! Army team building session and assembly. Enterprise day. Working lunches with a range of different companies/industries throughout the year. Assembly delivery on higher education and next steps.

<b>Year 9</b>	<p>Working lunches with a range of different companies/industries throughout the year.</p> <p>Assembly delivery on higher education and next steps.</p> <p>Employability panel consisting of a range of different industries/companies. This changes each year naturally, depending on availability.</p> <p>Question time political debate involving local MP's/councilors.</p> <p>Careers Fair in the January of this year involving over <b>60</b> different local and national higher education providers, companies and industries.</p> <p>EDF Energy assembly presentation.</p>
<b>Year 10</b>	<p>Working lunches with a range of different companies/industries throughout the year.</p> <p>Digital Footprint assembly with local employers. How can social media affect careers opportunities?</p> <p>Careers Fair in the January of this year involving over <b>60</b> different local and national higher education providers, companies and industries.</p> <p>NCS assembly delivery and visits to parents evenings.</p> <p>EDF Energy assembly presentation.</p>
<b>Year 11</b>	<p>Assembly delivery from higher education institutes on the next steps. Ripley St Thomas Sixth Form, Lancaster and Morecambe College and Kendal College are all represented.</p> <p>Year 11 one-to-one individual Careers Guidance Interviews to discuss personal career aims and objectives, explore further and higher education available. Pupils then receive support to make well informed, realistic decisions for their career paths. This is documented with SMART goals set in their individualised career action plan.</p> <p>'Speed dating' interview skills sessions with multiple local employers and company representatives.</p> <p>NCS assembly delivery and visits to parents evenings.</p> <p>Offer to all pupils to attend the National Apprenticeship Fair during November of Year 11.</p> <p>EDF Energy assembly presentation.</p> <p>Careers Fair in the January of this year involving over <b>60</b> different local and national higher education providers, companies and industries.</p>
<b>Year 12</b>	<p>EDF Energy assembly presentation.</p> <p>Students given the opportunity to visit the Manchester UCAS Exhibition.</p> <p>NCS presentation.</p> <p>Oxbridge student conference.</p> <p>Presentation on studying in Scotland.</p> <p>Student finance information evening.</p> <p>Careers Fair in the January of this year involving over <b>60</b> different local and national higher education providers, companies and industries.</p> <p>Presentations from Leeds, Manchester Metropolitan, Northumbria and Lancaster Universities.</p> <p>Universities on HE choices and degree apprenticeships.</p>

	<p>Project Trust assembly on gap years.</p> <p>Careers carousel event with organisations including NHS, BAe, RSM and BBC. Professionals from healthcare, engineering and education sectors provide support to our Careers Academy enrichments</p>
<b>Year 13</b>	<p>EDF Energy assembly presentation.</p> <p>British Aerospace apprenticeship presentation.</p> <p>Apprenticeship scheme presentations from former students and mentoring for courses.</p> <p>Mock interviews from a range of local and national employers.</p> <p>Careers Fair in the January of this year involving over <b>60</b> different local and national higher education providers, companies and industries.</p> <p>Professionals from healthcare, engineering and education sectors provide support to our Careers Academy enrichments.</p> <p>Study skills presentation from Northumbria University.</p>

Additionally, a programme of 'working lunch' sessions run throughout the year offering students an opportunity to meet people from a range of careers and pathways. These are open to every year group.

Please contact the school using the details above to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Assistant Principal or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the JCL (student library resource). The JCL is available to all students at lunch and break times.