

RIPLEY ST THOMAS

CHURCH OF ENGLAND ACADEMY

ripleysthomas.com
Ashton Road Lancaster LA1 4RS



01524 64496
admin@ripley.lancs.sch.uk

20 February 2018

Dear Parent/Carer

Proposed Visit to: Lancaster University and Environment Centre

We are proposing to run a trip to Lancaster University. The University are currently undertaking a tree planting project at the Forrest Hills site to the south east of the university campus in partnership with the Woodland Trust and are inviting students from local schools to get involved.

This project is taking place as a flood mitigation exercise and also eco-system restoration following the recent flooding in the area. As well as taking part in a project that will benefit the local community the students will also participate in a tour of the university's Wind Turbine/Energy Centre. The activities on offer link very closely with the GCSE course and will provide the students with local first-hand knowledge of flood management and sustainable energy.

Further details are to be found on the attached information sheet.

There is no charge for your son's / daughter's participation in this visit but we are strictly limited to 30 places on each day. If more than 60 completed consent forms are received by the date indicated below, then a ballot will be held to determine which students will attend this educational visit.

If you would like your son/daughter to take part in this visit, please complete and return the attached application form and consent form (3A) to the blue box outside the Learning Support room in an envelope clearly marked with your son's/daughter's name and "Lancaster University tree planting project" on the outside by 2nd March 2018.

School uniform is not required but pupils must wear appropriate clothing and footwear such as wellingtons for the tree planting activities.

Please note that late receipt of the forms will jeopardise your son's/daughter's opportunity to take part in this visit.

Yours sincerely

Mr M Wallace
Subject leader Geography

Believe.....

INFORMATION SHEET FOR PARENTS/GUARDIANS FOR THE TRIP/VISIT TO :

Lancaster University and Environment Centre

Visit to:	Lancaster University
The following activities will be undertaken:	Tree planting project at the Forrest Hills site to the south east of the university campus in partnership with the Woodland Trust. This is taking place as a flood mitigation exercise and also eco-system restoration. There will also be an opportunity to have a tour of the Wind Turbine/Energy Centre.
The alternative (Plan B) activity/venue is :	No alternative Plan B. If cancelled the party will return to base / school.
Date(s) of the visit:	13 th March 2018 or 15 th March 2018
The mode of transport is:	Minibus
The time & place of departure is:	We depart from school at 09:00
The approximate time & place of return is:	We return to school at 15:00 (approx)
For residential visits the accommodation address & tel. number is :	N/A
The base contact details are : (NB <u>these should be used in emergency situations only</u>)	Mon to Fri up to 16:00hrs : 01524 64496 ext 1023 All other times : 07722027582

If Parents/Guardians have any concerns prior to the trip/visit taking place, please contact :-

Mr Wallace : 01524 64496

e-mail : Via ParentLine on the school "Contact Us" Page

NOTE: Ripley St Thomas CE Academy has insurance arrangements in place for covering personal injury to pupils. Details are available on the school website or you can request a copy from the school's Educational Visit Co-ordinator

IMPORTANT
PARENTAL/CARER CONSENT AND MEDICAL INFORMATION FORM
The attached consent form **MUST** be completed and returned to the school **before** your child may participate in the visit/activity.

**Application form for: Tree planting project at Lancaster University
Environment Centre**

All activities, events or trips that are not a necessary part of the curriculum are subject to the Passport to Privilege (P2P) protocol, which recognises and rewards good effort and behaviour. The principles of the Passport to Privilege are regularly outlined by progress leaders through assemblies and displayed on posters in form rooms. It is clear that a positive attitude to behaviour and studies will result in the opportunity to participate in events and activities organised by Ripley colleagues.

Parents must also be aware that, if at any point prior to the trip, concerns are raised about your child's attitude and / or behaviour, Ripley reserves the right to withdraw the invitation to participate. If this were to happen, whilst every effort would be made to make a refund this may not always be possible.

I accept the P2P principles and request that my son /daughter

NAME _____

TUTOR GROUP _____

be considered for a place on the visit to Lancaster University and Environment Centre

TRIP LEADER **Mr Wallace**

DATE(s) OF TRIP **either 13th or 15th March 2018**

I understand that places on this trip will be allocated based on P2P principles. The decision to offer a place will be made in consultation with the trip leader, my child's progress leader and members of the school senior leadership team.

Signed..... Parent/Guardian

Date.....