

7 February 2018

Dear Parent or Carer of Year 12 students

Proposed Visit to the 2018 UCAS Convention – Manchester Central Convention Complex on Wednesday 14 March 2018

As detailed in the visit information sheet, we are proposing to take all Year 12 students to the UCAS Convention, which is being held at Manchester Central Convention Complex on Wednesday 14 March 2018.

The Convention plays host to representatives from the full range of universities and higher education institutions in the country. The armed forces, gap year providers and employers will also be present. Students will receive helpful advice on student finance, making an application - choosing the right course, training and career - together with opportunities to share their concerns with admissions officers, careers staff and undergraduates.

This is a well-organised and lively event, which will be attended by students from all over the north of England. Admission to the Convention is free and transport has been arranged to enable all students to access the event. Food can either be purchased at the event or students may opt to bring a packed lunch. Students need to adhere to the Sixth Form dress code.

Coaches will leave school at 9.45am in order to arrive in time for our scheduled slot. Students have access to the exhibition where they can consult directly with university and/or training tutors. We will leave Manchester at 1.30pm, and return to Ripley at approximately 3.15pm. The cost of the transport is £10.00 per student. You are invited to make a voluntary contribution towards these costs, which, for security, should be paid online at www.scopay.com/ripley using your personal login details. If you have any problems using the online payment system please contact the school for assistance. We can also accept one-off cash payments up to a maximum of £20. Should the total number of contributions received be insufficient then the trip may have to be cancelled.

If you wish your son/daughter to take part in this visit, please complete a Consent and Medical Information Form (attached) and make any contributions by **Wednesday 7 March 2018**. Please indicate at the foot of the consent form which payment method you have used.

The Consent Form, along with any cash payment, should be returned to the blue box outside the Learning Support Room in the main school in an envelope clearly marked with your child's name and "*Year 12 UCAS Convention*" on the outside.

With regard to cancellations we will endeavour to re-allocate the place but we cannot guarantee a full refund where irrecoverable costs have been incurred.

Thank you for your co-operation and support.

Yours sincerely,

Mr M Sim
Head of Sixth Form

Believe.....